

## **Kents Hill School Nursery Admissions policy**

Admissions to Kents Hill School Nursery are handled directly by the school. Parents requiring a nursery place for their child should request, complete and return the application form which is available from the School Office.

Places offered are for either mornings or afternoons. When children are first admitted they may not attend every day. During the academic year children will move to attending every day.

For admission to Nursery in September 2009 the deadline for applications is Thursday 12th February 2009 (the last day of the first half of the Spring Term). Correspondence will be sent to parents/carers on 3rd April 2009 (the last day of the second half of the Spring Term) advising if a place can be offered. If a place cannot be offered details will be kept on a waiting list. In the event of any spaces being available 3 weeks before the end of the Autumn and Spring Term consideration will be given to the admission of children who have become 3 years of age prior to the beginning of their admission term. The criteria below will again apply, priority being given to the oldest children.

Nursery places are allocated according to the following criteria for children being admitted for the first time or who request admission during the year.

- 1 Children who have a statement of special educational needs and who live within the school's defined area.
- 2 Children who are Looked After by the LEA.
- 3 Children who live in the defined area served by the school and have a sibling on roll at the time of admission. Parents may be required to provide proof of permanent residence in the defined area.
- 4 Children who live in the defined area served by the school. Parents may be required to provide proof of permanent residence in the defined area.
- 5 Children who live outside the defined area and have a sibling on roll at the time of admission.
- 6 Children who live outside the defined area.

The above criteria apply in order of priority.