

School Improvement Committee Meeting
Wednesday 7th March 2007

Website Minutes

Present

Helen Anderson, Hayley Hughes, Peter Tye, Neal Judd

Apologies

Dr Payam Rezaie, Sally Wade

Previous Minutes

- School profile is now available online.
- “Core Tracker System” explained how we are using this to track the children’s progress. SIP Committee to re-visit this information in future meetings.
- Following the July target setting, the programme will produce a review showing the levels of progress made by each child. This committee will look at this too.

SEF Update

- Lisa completed a great deal of work on this last half term and met once last half term. We are expecting OFSTED to visit in the near future, so Helen will continue to keep this updated.
- Hayley is working on the SEF evidence file, alongside the Senior Management Team.

SIP 06-07 Priorities

- At the next meeting we will go through the school improvement plan and look at what progress has been made and consider which are likely to be met and which will perhaps be carried over to the coming year, following advice from attached advisor.

Target Setting Update

- Targets were set with the LEA in December. We feel that we are on track to meet these targets.

Marketing Action Plan

- This point on the agenda was linked to our prospectus.
- We looked at a range of prospectuses from other schools - discussed the advantages and disadvantages of the different ways that they have been produced.
- We decided that we are not looking to produce a glossy magazine, but to add some pictures and perhaps some colour to the existing format. PT to review with SW
- Today a letter has been sent out to all parents asking them to return a form if they are not willing for their child’s photograph to be included in any publicity.
- One of the items in Lisa’s marketing action plan relates to monitoring the hits on the website. We will look into this and see if there are any patterns.
- All governors are invited to re-visit the website and make recommendations/suggestions if you feel there are any improvements to be made.
- HA to put on the newsletter that the newsletter is also on the website.

AOB:**School Improvement through ICT**

- This relates to a leaflet handed to Peter during the full governors meeting. It is relating to how the governing body use ICT. It is basically a self-assessment grid for completion by governors and school leaders. HA and PT to complete grid
- Neal Judd has decided he would like to join this committee.

Dates of forthcoming meetings

- 6pm Wednesday 2nd May 2007 (NOTE CHANGE OF DAY FROM TUESDAY 1ST)
- 6pm Tuesday 26th June 2007